

CITY OF ARKHAM OFFICE OF THE CORONER

MORTICIAN RECEIPT
NAME OF DECEASED
This is the undersigned's authorization to deliver the remains of the above named.
CORONER SIGNATURE DATE
Remains of the above named deceased, together with the
following items, received:
JEWELRY
FALSE TEETH
OTHER
MORTICIAN SIGNATURE DATE
REMOVAL PERMIT NO

TOE TAG PRINTING AND FINISHING

Print on buff or manila cardstock, if possible.

Hand-write appropriate information on form.

Forms of this type were usually filled out in longhand.

A rubber stamped date and/or removal permit number would add to the authenticity of the prop.

After information is entered, trim tag along solid black outline using X-acto knife. Perforate, if possible, along dotted line at notches in tag. (You can obtain rotary perforating cutters at many art supply stores (Olfa is one common brand), or you can use a dressmaker's pounce wheel available in the notions department of a fabric store.)

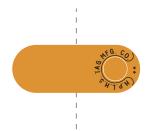
Punch or cut a hole at the top of the tag where indicated. (For added realism, cut out the brown capsule shape below and fold at the dotted line. Then glue it over the top of the tag, forming a reinforcement. Punch the hole through all layers. And if you're going to the fabric store notions department anyway, a metal eyelet applied to the hole with a pair of eyeletting pliers will really sell it.)

Run a length of string or shoelace through the hole, or loop a rubber band through it. Attach to victim. When the mortician comes to take away the corpse, have him/her sign and date the receipt, then tear off the stub. The coroner keeps the receipt, while the rest of the toe tag stays with the body.

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Questions? Ask them.



Thanks to Jim Krupski for the suggestion.